



6 Greenlawn Road
Paoli, PA 19301
P: 610.644.1670
F: 610.644.0201
school.stnorbert.org

REQUEST FOR RELEASE OF RECORDS

Date of Request: _____

TO WHOM IT MAY CONCERN:

The following student has enrolled at St. Norbert School for the 20__ - 20__ school year.

Please forward all permanent records including:

Official Transcripts
Testing Results
Complete Health Records

Thank you for your prompt response to this request.

Sincerely,

A handwritten signature in black ink that reads "Mrs. Mary Kay Hennessy".

Mrs. Mary Kay Hennessy
Principal

Student Name (Printed): _____

Parent Name (Printed): _____

Parent Signature: _____

