

## PHOENIXVILLE AREA SCHOOL DISTRICT TRANSPORTATION GUIDELINES

- Food and drinks are not permitted to be consumed on the bus.
- No peanut or peanut products may be eaten or opened on any bus at any time
- Students should be present and visible at their assigned bus stop **ten (10) minutes prior to pick up time**. Bus drivers are not required to stop if there are no visible students at the bus stop.
- It is **required** that a parent or other responsible adult meet Kindergarten or younger students at the bus stop every day.
- Where busing is provided, the school's obligation is to bus the students to and from their **assigned bus stop** closest to the student's residence. Students may only board and depart the bus at their **assigned bus stop** location. Bus drivers are not permitted to pick up or discharge students to any other stop than the assigned bus stop unless student has a properly completed and signed temporary bus pass.
- In situations where children are entitled to transportation to/from their home, but stay at a day care facility or babysitter (*that is located one and one half miles or more from the school and is located **within the student's attendance area***) before and/or after school on a permanent basis, parent(s)/guardian(s) may request, in writing, special busing arrangements for the school year. The child must ride the same bus(s) Monday through Friday---**each morning bus assignment/ bus stop must be the same, each afternoon bus assignment/ bus stop must be the same, Monday through Friday**. A request must be made **each year** in by August 1<sup>st</sup>. Go to our website [www.pasd.com](http://www.pasd.com) – Use the **Daycare Request Form** under Daycare Bussing Information. Complete the form and email it to [transportation@pasd.com](mailto:transportation@pasd.com).
- Any changes in the normal dismissal procedures should be requested in writing to the principal's office.
- School busing will not be used to transport children to occasional sitters, friends, after school appointments, jobs, etc. The district's obligation is to provide busing to and from school at the closest assigned bus stop to the student's place of residence.

- Bus drivers are not to permit anyone to board the bus whose name does not appear on the "bus list" carried on the bus. A temporary bus pass, issued by the building principal, shall be considered as an addendum to the list. Temporary bus passes will be considered on the case by case basis.
- Intra-school busing for district activities occurs at all grade levels. Parent(s)/guardian(s) are notified of activities through announcements, calendars, etc.
- If you are looking for a late bus or a lost item, please call **484-302-2202**.

## **BUS DISCIPLINE**

Bus safety depends upon student cooperation with the driver. It is impossible for the driver to give full attention to driving when students are misbehaving. Please note that the school bus may be equipped with audio and/or video cameras. The following rules and regulations must be observed:

- Students must remain seated and keep their hands, head and feet inside the bus at all times.
- Students must treat the driver/monitor and other students with respect. Please keep voices low while riding. Inappropriate language will not be tolerated.
- Throwing objects inside or outside of the bus is prohibited.
- Eating, drinking, or smoking on the bus is not permitted.
- The emergency exit is for emergency use only.
- Students may only board and depart the bus at their assigned bus stop location. Exceptions can only be made with a completed bus pass.

Students not complying with these rules will be written up at the bus driver's discretion. Discipline will be handled through the building administrator(s).